

# EXHIBITORS ONLY - EAC INFORMATION FORM

If an exhibitor plans to use a firm other than the "Official Show Vendor", please list below the non-official vendor's company name, contact name, phone number and email. After completing this form please fax it to the Conference Department at AVIATION WEEK (+1.212.904.3334). The **Exhibitor Appointed Contractor Information Form** must be completed and returned no later than Four (4) weeks prior to the event.

After completing this form please give each of your non-official vendors the "Contractors Form" to complete.

**\*\*Please note that an EAC form is not required from exhibitors who plan to setup and dismantle their own 10x10 booth with their own full-time bonafide employees.**

**Exhibitor Information:**

Company: \_\_\_\_\_

Contact: \_\_\_\_\_ Booth #: \_\_\_\_\_ Total Sq. Ft: \_\_\_\_\_

Address: \_\_\_\_\_ Suite: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_

Email: \_\_\_\_\_

**Exhibitor Appointed Contractor Information:**

Please list below your exhibitor appointed contractors information:

	COMPANY	CONTACT NAME	PHONE #	EMAIL
1.	_____	_____	_____	_____
2.	_____	_____	_____	_____
3.	_____	_____	_____	_____
4.	_____	_____	_____	_____
5.	_____	_____	_____	_____

Please fax or mail this form four (4) weeks prior to the event to:

Lydia Janow  
 Director, Conferences & Exhibitions  
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